



RESPONSIBLE AUTHORITY RESPONSE TO LICENSING APPLICATIONS

RESPONSIBLE AUTHORITY – Gwent Police

Name of Applicant	Blackwood Gold Club (Steve Jones)
Premises	Blackwood Golf Club, Lon Pennant, Cwmgelli, Blackwood NP12 1BR

Your Name	Adrian Jones
Job Title	Police Constable 2066
Email Address	LicensingWest@gwent.police.uk
Contact Telephone Number	
Date	20/05/2024

Which of the four Licensing Objectives does your representation relate to?	
The Prevention of Crime and Disorder	X
Public Safety	
The Prevention of Public Nuisance	
The Protection of Children from Harm	

Please outline the reasons for your Representations
<p>The applicants Blackwood Gold Club are seeking a premises license for the Sale of Alcohol On & Off the premises, live and recorded music at Blackwood Golf Club, Lon Pennant, Cwmgelli, Blackwood NP12 1BR,</p> <p>The applicant has described the premises as:</p> <p><i>Blackwood Golf Club is a long-established members golf club. There are two bar areas where alcohol can be purchased and consumed indoors. There are external patio areas for outside consumption as per existing licence, both are within 15 metres of the front door. The property is set back from the main thoroughfare at the end of its own road. We do not have passing trade. It is the intention to supply off sales on demand and we anticipate the call for this will be minimal.</i></p>

As the applicant has stated the premises is a long-established golf club that currently manages licensable activity through a Club Premises Certificate and is located in a location that is set back away from any main road its has private dwellings overlooking the main clubhouse/car park.

The applicant has stated the premises` opening hours to be:

Monday-Sunday 10:00-00:00

The Supply of alcohol, recorded and live music to be:

Supply of Alcohol:

Monday-Sunday 10:00-00:00

Christmas Eve and New Years Eve until 01:00

Major golf or other sporting events events eg: the Masters/ Ryder Cup until conclusion of the event

Recorded Music:

Monday-Sunday 10:00-00:00

Live Music:

Monday-Sunday 10:00-00:00

The applicant has stated that both recorded and live music will be curtailed to indoors only.

Several committee members of the Blackwood Golf Club were met with during a visit at the premises on 25th January 2024 and spoken to by officers of Gwent Police Licensing Department, Sandra Lewis-Williams Assistant Licensing Manager Caerphilly Council and Gareth Jones of Caerphilly Environmental Health Department.

The applicant has provided several conditions at the application stage that will promote the 4 licensing objectives. Gwent Police would advocate the re-wording of these and a small number of additional conditions that would support the applicant in the promotion of the licensing objectives.

What conditions could be added to the licence to remedy your representation that the Licensing Sub-Committee could take into account

The suggested conditions and variations to the license are as follows:

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Please remember if you intend to make representations to copy this file to all other RA's

	<p>The applicant has proposed:</p> <p>CCTV is installed at the premises and will monitor all areas used by premises patrons to monitor numbers and prevent crime and disorder. Images will be retained for a minimum of 31 days. The correct time and date will be generated onto both the recording and real time image screen.</p> <p>The committee members shall ensure that there is a member of staff available in the premises when it is open for the provision of licensable activities who is trained in the operation of the CCTV system. Any CCTV recording taken within the premises shall be played to a police constable or any authorised officer of the Licensing Authority upon their request. A copy of any CCTV recording shall be downloaded to a removable format and provided to a police constable or any authorised officer of the Licensing Authority upon their request.</p> <p>There shall be clear signage indicating that CCTV equipment is in use and recording at the premises</p> <p>Gwent police would like this to be reworded to:</p> <p>CCTV shall be in use at the premises.</p> <p>(i) Where a CCTV system is to be installed, extended or replaced, it shall be to an appropriate standard as agreed with the Licensing Authority in consultation with the Police. Where a CCTV system is to be installed, it shall be fully operational by the day the licence is granted.</p> <p>(ii) The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place.</p> <p>(iii) The premises licence holder shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the Licensing Authority;</p> <p>(iv) The correct time and date will be generated onto both the recording and the real time image screen</p> <p>(v) If the CCTV equipment (including any mobile units in use at the premises) breaks down the Premises Licence Holder shall ensure the designated premises supervisor, or in his/her absence other responsible person, verbally informs the Licensing Authority and the Police as soon as is</p>
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	<p>reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The Licensing Authority and the Police shall be informed when faults are rectified;</p> <p>(vi) The premise licence holder shall ensure that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of any authorised officer of the Licensing Authority or a constable;</p> <p>(vii) The system shall also record clear images permitting the identification of individuals.</p> <p>(viii) CCTV cameras shall monitor all areas used by patrons including any outside area(s)</p> <p>(ix) There shall be clear signage indicating that CCTV equipment is in use and recording at the premises during operating hours</p> <p>The applicant has proposed:</p> <p>Appropriate measures will be employed at the premises to verify the ages of customers obtaining alcohol.</p> <p>Gwent police would like this to be reworded to:</p> <p>A Challenge 25 scheme will be adopted in compliance with the age verification condition: Customers who appear to be under 25 years of age will be required to prove their age when purchasing alcohol. Suitable forms of identification will be a passport, 'Pass' card or other identification recognized by the licensing authority in its statement of licensing policy.</p> <p>(b) Publicity materials notifying customers of the operation of the Challenge 25 scheme shall be displayed at the premises, including a Challenge 25 sign of at least A5 size at the entrance to the premises and where practicable at each point of sale.</p>
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	<p>Gwent police would like this to be reworded to:</p> <p>The Outside area(s) to be monitored periodically by staff through licensable times.</p> <p>The premises supervisor, manager or other competent person shall manage any outdoor area to ensure that customers do not behave in a noisy, rowdy or offensive manner.</p> <p>The applicant has proposed:</p> <p>Notices to be displayed at all points where customers leave the building to instruct them to leave the premises and area quietly.</p> <p>Gwent police would like this to be reworded to:</p> <p>Clear notices must be displayed at all points where customers leave the building instructing them to respect the needs of local residents and leave the premises and the area quietly.</p> <p>The applicant has proposed:</p> <p>All children under the age of 18 must be accompanied by a responsible adult.</p> <p>Gwent police would like this to be reworded to:</p> <p>Children and young persons must be accompanied and supervised by a responsible adult at all times and must vacate the Bar area by 9pm unless of a televised sporting event or they are part of a pre-booked function event being held at the premises, in which case children and young persons must vacate the premises by 23:00.</p> <p>The applicant has proposed:</p> <p>Post 22.00 the smoking area shall not exceed the capacity of 5 persons at any time.</p>
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	<p>Gwent police would like this to be reworded to:</p> <p>The use of the outside licensed area of the premises is not permitted after 22.00, other than for access solely for the use of the smoking area and after such time the smoking area capacity shall not exceed 5 persons. Adequate notices shall be displayed in appropriate locations to ensure that this information is brought to the attention of patrons.</p> <p>The applicant has proposed:</p> <p>The licence holder/ DPS or responsible person shall risk assess the need for polycarbonate or toughened glasses to be used for outdoor events/use.</p> <p>Gwent Police are satisfied with the proposed condition.</p> <p>In addition, Gwent Police would like to add the below conditions which would assist the applicant in promoting the licensing objectives:</p> <p>All staff to be trained in the prevention of underage sales to a level commensurate with their duties. All such training to be updated as necessary, for instances when legislation changes, and should include training on how to deal with difficult customers. The training should be clearly documented and signed and dated by both the trainer and the member of staff receiving it. The documentation shall be available for inspection on request by an authorised officer of the Licensing Authority or a constable. All records shall be kept for a period of 12 months</p>
<p>Are you prepared to discuss these representations with the applicant by way of mediation?</p>	<p>Yes. The representations made are reasonable and appropriate. If the applicant agrees to the conditions as proposed, Gwent Police will withdraw their representations.</p>

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	<p>The applicant has proposed:</p> <p>All refusals and incidents will be kept in a refusal / incident book detailing the time, date and the goods the person serving refuses and the name of the person who tried to purchase. If no name is given then a good description will be recorded.</p> <p>This documentation should be available for inspection on request by an authorised officer of the Licensing Authority or a Constable. This should be kept for a period of 12 months.</p> <p>Gwent police would like this to be reworded to:</p> <p>The premises licence holder shall require the designated premises supervisor, or in his / her absence other responsible person, to keep an 'incident / refusals' logbook in a bound book in which full details of all incidents are recorded. This shall include details of any refused sales and shall give details of the persons involved, incident description, time and date, actions taken and final outcome of the situation. This shall be completed as soon as possible and, in any case, no later than the close of business on the day of the incident. The time and date when the report was completed, and by whom, is to form part of the entry. The logbook is to be kept on the premises at all times and shall be produced to an authorised officer of the Licensing Authority or a constable when required. All records shall be kept for a period of 12 months.</p> <p>The applicant has proposed:</p> <p>All reasonable steps will be taken to ensure that patrons using any outside areas do so in a quiet and orderly fashion.</p> <p>The committee members, staff or other competent persons shall manage the outdoor areas to ensure that customers do not behave in a rowdy or offensive manner and measures put in place to monitor these areas on a regular basis.</p>
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